**SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT**

**Issued By: Author E. Sandlain II Date Issued: May 20, 2019**

**BID NO.: 19-19065**

FORMAL INVITATION FOR BIDS

FORMAL ONE TIME PURCHASE AND INSTALLATION OF NEW INDUSTRIAL SHELVING, BULK RACKING, AND PALLET RACKING

ADDENDUM 1

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5th Floor, San Antonio, TX 78212 will be received until **3:00 p.m., June 3, 2019** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids Specifications and General Requirements

Terms and Conditions of Invitation for Bids Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

##### Signer’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Firm Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Please Print or Type)

#####  Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##### Signature of Person Authorized to Sign Bid City, State, Zip Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

##### Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Fax No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete the following:

Prompt Payment Discount: \_\_\_\_\_\_% \_\_\_\_\_\_\_days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

\_\_\_Non-minority \_\_\_\_Hispanic \_\_\_African-American \_\_\_\_Other Minority (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_Female Owned \_\_\_Handicapped Owned \_\_\_Small Business (less than $1 million annual receipts or 100 employees)

Indicate Status: \_\_\_Partnership \_\_\_Corporation \_\_\_\_Sole Proprietorship \_\_\_\_Other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax Identification Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.**

The purpose of this Addendum # 1 is to do the following:

1. *C*hange the Pre-Bid Conference/Site Visit from “Mandatory” to ***“Non-Mandatory”.***
2. Pre-Bid Conference will be conducted at SAWS Headquarters “SAWS Headquarters, 2800 US Highway 281 North, San Antonio, Texas 78212” **with the addition of an optional Site Visit to our North Side Operations Center located at** “SAWS North Side Operations Center, 15103 Capital Port Drive, San Antonio, Texas 78249. The date for the Pre-Bid Conference has not been changed and will be on May 21, 2019 at 10:00 a.m. and the Optional Site Visit will be immediately following for those interested in attending.
3. Clarify Item 7. Page 12 of 43, Questions: Substitution Request Form (Attachment A) for request for approved equals is also due on May 22, 2019 by 4:00 PM.
4. Provide an Excel Price Schedule document. Complete the document and provide a hard copy with your bid submission. The electronic copy will be requested from the lowest responsible bidder.

**IT IS NOT NECESSARY TO RETURN THIS ADDENDUM 1 AS PART OF YOUR BID SUBMISSION.**

**All terms and conditions of the Formal Bid remained unchanged.**